



Writing Checklist No. 4  
Preparing to Publish **Part I**  
(Indie & Self-Publishing Authors)

🌸 Name: \_\_\_\_\_

🌐 Date: \_\_\_\_\_

☐ You have written your book manuscript. Have you proofread and run multiple spellchecks?

☐ Have you written in a genre which usually contains complicated elements (e.g. science fiction/fantasy)? Yes or No \_\_\_\_\_. Consider hiring a copyeditor.

☐ Copyeditor contacts:

1. Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

2. Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

☐ Have you included all relevant front and back matter, including copyright information? Yes or No \_\_\_\_\_. If not, refer to any (free) online checklist.<sup>1</sup>

☐ Most Indie and self-published authors begin with ebooks. These are books that are uploaded via the internet and prepared for reading only through specialized software or devices such as a Kindle Reader. Whether you initially publish an ebook, paperback or hardback, you will need a bookcover. Have you decided on a bookcover budget? Yes or No \_\_\_\_\_. Price Limit: \$ \_\_\_\_\_.

☐ Have you imagined a design concept? Yes or No \_\_\_\_\_.

Design idea No. 1: \_\_\_\_\_

Design idea No. 2: \_\_\_\_\_

Design idea No. 3: \_\_\_\_\_

☐ Bookcover designer contacts:

1. Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

2. Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

3. Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone \_\_\_\_\_

<sup>1</sup> See for example: <https://www.ibpa-online.org/page/standards-checklist-download>